



PROGRESSIVE WORKSHOP OF
ARMSTRONG COUNTY

ANNUAL 2022-2023 REPORT



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Chief Executive Officer

WHO WE ARE

The Progressive Workshop of Armstrong County was founded in 1968 by a group of concerned citizens who wanted to provide job training to adults with disabilities. In the time since then, PWAC has grown substantially from a small organization serving two clients and employing three staff members to the expansive agency it is today. PWAC currently provides vocational rehabilitation services to more than 120 clients and trainees from across Butler, Armstrong, and Indiana counties, employs 60 staff members, and provides a wide range of programs and services for the benefit of the individuals and the communities it serves.

Our mission is to provide a safe, positive, and nurturing environment to enable individuals to develop skills and behaviors to become independent, employable, and integral members of their communities so they can achieve everyday lives with purpose and freedom of choice as they move toward jobs.

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a word from our leader

WHERE WE ARE NOW

Dear PWAC Supporters,

The last fiscal year saw us through many challenges, but also many successes, new partnerships, exciting changes, and moments of growth and celebration.

Despite our setbacks, we at PWAC have remained true to our mission and have found ourselves even more intent on furthering our programs and services for the benefit of the individuals we serve and the communities around us. With the 2022-2023 fiscal year now behind us, we are glad to look back and recognize what we did well, what needs to improve, and where we are today.

Last year, we made significant strides toward some of our agency goals, were awarded more than \$130,000 in grant funding, created a new administrative position meant to focus on securing more community employment positions for our Supported Employment folks, and saw many of our clients and trainees develop new skills, make connections, and find jobs.

At the time I am writing this letter, we serve 121 individuals across all four of our locations in Kittanning and Shelocta. As our program offerings and enrollment numbers have increased, so has our number of staff; PWAC currently employs 60 staff members across all four locations as well.



We are proud of how far we've come this year, and in the following pages of this report, we are glad to share with you where we are now. Even more, we look forward to where we'll be one, five, ten years from now...and we hope you'll continue to join us for the ride. People like YOU make our mission possible, and we are so very grateful for every contribution of time, resources, and funding that you have made to us over the years while supporting and including adults with disabilities in your own personal mission. We hope this report will demonstrate to you just how important you are to PWAC, and how together, we can continue to "Move People Toward Jobs."

Sincerely,

L. Michelle Reefer,
Chief Executive Officer

our agency's

ENROLLMENT SNAPSHOT

Client and trainee enrollment numbers at the start and end of the year in each of our programs:



Service	# Individuals Utilizing Service July 2022	# Individuals Utilizing Service June 2023
Supported Employment	9	14
Small Group Employment	46	52
Job Finding	1	1
Woodshop (Pre-Vocational)	11	14
Adult Achievement Center	15	15
Community Participation Supports	54	56



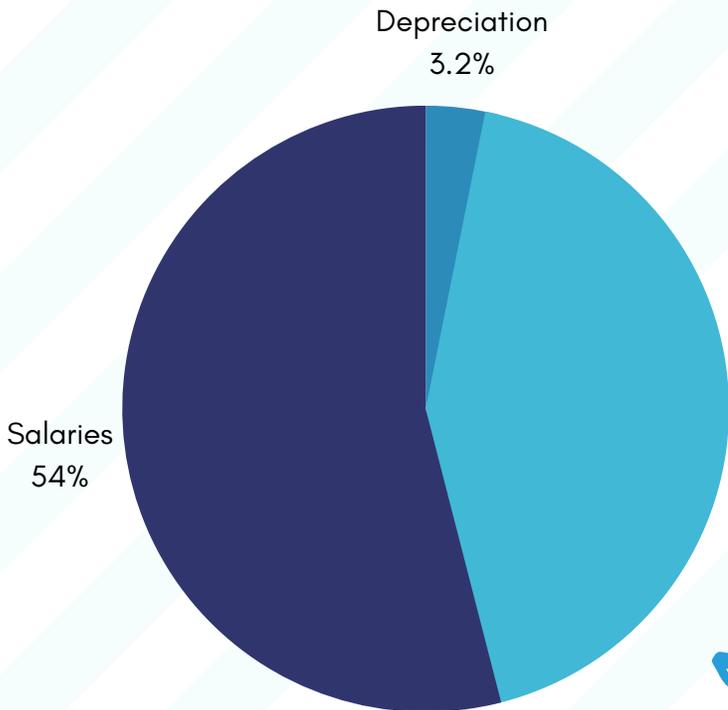
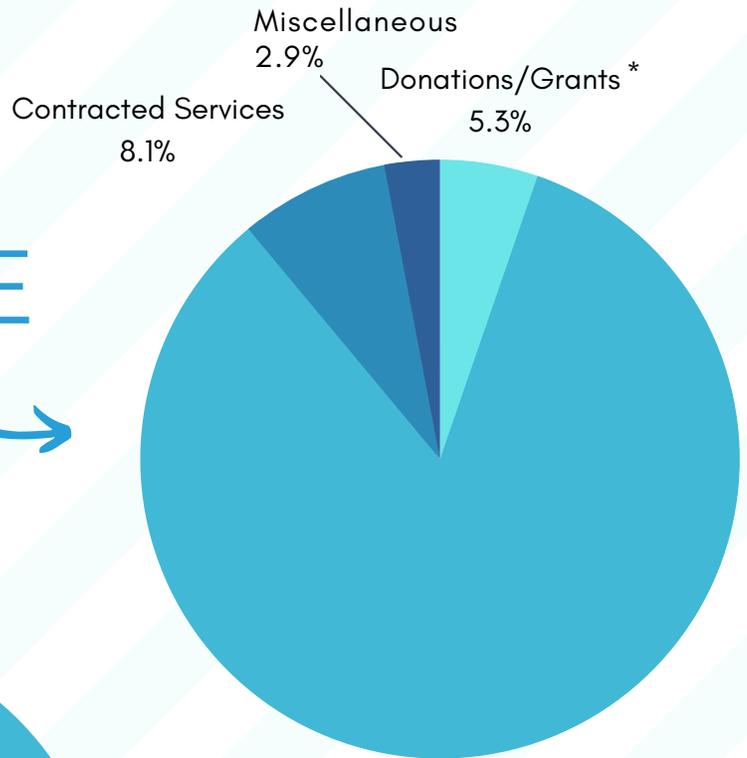


last year's

FINANCIAL SNAPSHOT

A visual representation of our revenue sources and expenses for the 2022-2023 year.

REVENUE



EXPENSES

*Further detailed on pages 8-9

last year's

SERVICES PROVIDED

Trainees enrolled in our Small Group Employment program provide services to the community through our four sub-businesses: Progressive Lawn and Landscaping, Progressive Commercial Cleaning, Progressive Document Destruction, and Progressive Production Services.

45

SGE trainees enrolled in September 2022

51

SGE trainees enrolled in June 2023

Progressive Lawn and Landscaping *



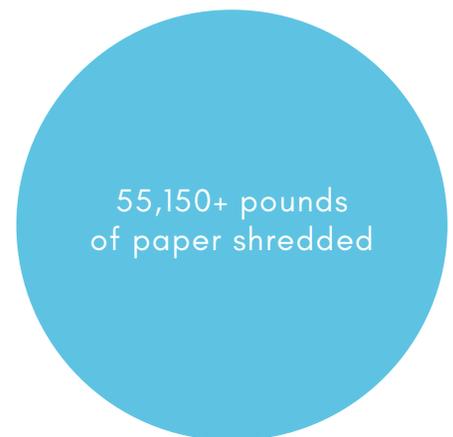
One-Time Jobs
8

Progressive Commercial Cleaning *



One-Time Jobs
2

Progressive Document Destruction

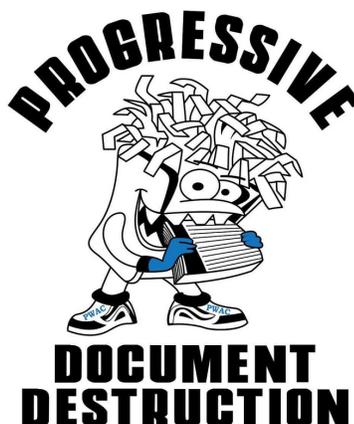


* Contracts are weekly, bi-weekly, or monthly.

Progressive Wood Works sold over 200 products including charcuterie and cutting boards, trivets, coasters, special holiday decorations, garden boxes, and picnic tables.

NEW!

Our newly established **Progressive Production Services** business completed 16 production jobs for three companies and provided temporary assistance to one business for a three-month period.



We strategize a Quality Management Plan every three years to help us monitor our programs and improve our services using a variety of measures. By creating goals involving everything from client and staff member satisfaction to incident management and employment increases, we work to ensure that the work we do is of the utmost quality for the benefit of our clients and trainees.

growth &

REACHING GOALS

Take a peek into our progress toward our employment goals from the first year of our 2022-2025 Quality Management Plan!

GOAL: • **ADD 3 SMALL GROUP EMPLOYMENT CREWS BY 2025 (PERFORMANCE MEASURE: 7 CREWS IN SGE AS OF JULY 2022)**

progress: **AS OF JUNE 2023, WE HAD 9 SMALL GROUP EMPLOYMENT CREWS (1 SHORT OF GOAL).**

GOAL: **ADD 6 INDIVIDUALS TO SUPPORTED EMPLOYMENT BY 2025 (PERFORMANCE MEASURE: 9 INDIVIDUALS RECEIVING SUPPORTED EMPLOYMENT SERVICES AS OF JULY 2022)**

progress: **AS OF JUNE 2023, WE HAVE ENROLLED 5 MORE INDIVIDUALS IN SUPPORTED EMPLOYMENT SERVICES (14 TOTAL, 1 SHORT OF GOAL).**



DONORS

PWAC is fortunate to have connections with many generous organizations, businesses, and individuals who choose to donate to us to support our operations and further development. Thank you, donors!

OUR 2023 GOLF OUTING SPONSORS & DONORS

Adam Grafton Charitable
 Amy & Jason Gray
 Amy & Joseph Ford
 Anthony Yakemowicz
 Armstrong County Community Foundation
 Beverly Cogley
 Bogie & Jennifer Goughler
 Brad & Mert Hellein
 CAO Employees Organization
 Carl Reisacher
 Charles & Melissa Shepler
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 Kittanning Rotary Club
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 L. Suzanne Meneely
 Leah Watt
 Leechburg Rotary Club
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 Linda Bowser
 Linda Jacques
 Linda Stahl
 Lois Daub
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 LuAnn Frerotte
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 Mike & Michelle Reefer
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 Rachael Moore
 Ray & Jacqueline Borkoski
 Robert & Cathy Blose
 Robert & Virginia Bullers
 Robert & Kim Leone
 Robert Reesman
 Roger & Cheryl Mechling
 Roger H. Elkin
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 Ron & Pat Weiss
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 Rosebud Mining Co.
 Ruth Zeigler
 S. Darl & Marian Morrison

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 Sloan Lubrication Systems
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 St. John's Lutheran Church
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 Terri & Mark John
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 Tom & Sandy Bradigan
 Tom & Sandy Durbin
 Union Avenue United Methodist
 United Way
 United Women in Faith
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 William & Marjorie Hollenbaugh
 William Hughes

Cook Medical Vandergriff
 NexTier Bank
 Davevic Benefit Consultants
 Armstrong Eye Care Associates
 Rosebud Mining Company
 Snyder-Crissman Funeral Home
 Tees-N-Tops
 Thermo-Twin Windows
 Armstrong County Building & Loan Assoc.
 Benevolent & Protective Order of Elks 203
 Woodside Plumbing LLC
 McConkey Insurance & Benefits
 Armstrong Beer Distributing Company
 East Vandergriff Lithuanian Club
 Bradigan's Inc.
 Penn United Technologies, Inc.
 VFW Post 566 Auxiliary
 Christ Rupp Lutheran Church
 Klingensmith's Drug Store
 Pitt Penn Recycling LLC
 Armstrong County Probation Department
 Dilick's 5th Avenue Jewelry

Philip A. Gelacek MD
 DKST LLC
 Ford Office Technologies
 Friends of Joe Pittman
 GCH Golf
 Elderton State Bank
 Latin American Beneficial Society
 Kittanning FOE Aerie 896
 Edward Jones
 The Fountains At Indiana, LLC
 Lockhart's Auto Repair
 Shafer's HVAC, Inc.
 Snyder Charitable Foundation
 Watt Insurance Agency
 Young Living
 Southern Armstrong Regional Police
 Bramlet Enterprises
 Kittanning Dairy Queen
 Mantini Funeral Home Inc.
 Maher Duessel
 Plaza Electric
 Steiner Sacco Law
 Naser Foods
 Saving Dreams Outdoors
 VFW Post 566
 Beham's Garage Doors
 RC Men's Club
 Butler County Chamber of Commerce
 Senate Engineering Company
 Sprinkle's Neighborhood Market
 Herr's Has Heart
 Dot's Homestyle Pretzels
 Pittsburgh Pirates
 Callaway Golf
 Jordan's Soft Serve
 Kristin's Ice Cream Korner
 Margaritas Mexican Grill & Bar
 Anchor Distributors/Whitaker House
 Apollo Elks Golf Club
 Giant Eagle (Sarver)
 Giant Eagle (Hyde Park)
 Shady Rays
 Hankey's Riverside
 Putneyville Store
 Shop 'n Save (Kittanning)



GRANTS

PWAC had some great grant opportunities this year and was awarded a total of \$131,226.88 from July 2022 to June 2023! We have started and/or completed several important projects for the benefit of our agency and those we serve thanks to the generosity of these granting trusts and foundations.

Edith L. Trees Charitable Trust

With funding from the Trees Charitable Trust, we were able to:

- Upgrade our outdated computer server
- Upgrade staff computers
- Provide one year's wages and benefits for a new administrative position: the Community Employment Specialist
- Provide required staff trainings, including ACRE, CPR, and First Aid
- Purchase needed equipment and materials for Progressive Wood Works
- Purchase new uniform T-shirts for individuals across all our programs



Margaret Patton Foundation

With funding from the Margaret Patton Foundation, we:

- Purchased a CNC machine to customize our wooden products that are hand-crafted by Progressive Wood Works (a feature that will be available to customers very soon!)

Snee-Reinhardt Charitable Foundation

- Funding from the Snee-Reinhardt Charitable Foundation allowed us to purchase three new Automated External Defibrillators, which supports our efforts to make our facilities as safe as possible.



Armstrong County Community Foundation

- Funding from the ACCF was used to purchase a digital Canon camera and accessories to be used to capture PWAC events and activities.



Website

We launched our new website at ProgressiveWorkshop.org

Cook Medical

PWAC's new partnership with the Vandergrift branch of **Cook Medical**, a medical device manufacturing company headquartered in Bloomington, Indiana, was an incredible asset to us this past year:

PWAC trainees completed five separate parts inspection and assembly jobs for Cook Medical during the year to aid them in their product manufacturing process.

Progressive Document Destruction provides monthly onsite document shredding for the Cook Medical Vandergrift office.

General Manager **Chris Evans** from Cook Medical Vandergrift joined the PWAC Board of Directors in September 2022.

Cook Medical Vandergrift purchases small charcuterie boards from Progressive Wood Works each month to give to their employees as birthday gifts.

Cook Medical Vandergrift donated \$3,000 to PWAC as our biggest "Hole in One" sponsor for our second annual "Grip It & Rip It" Golf Scramble in June 2023.



Progressive Wood Works

Our trainees in the woodshop were hard at work this spring building garden boxes! Progressive Wood Works came out with this new product at the end of April, and it was a huge success. Trainees built more than 60 boxes to meet the demand.



Golf Scramble

PWAC hosted our second annual "Grip It & Rip It" Golf Scramble on Saturday, June 24! It was a wonderful day that garnered lots of support from our generous sponsors (listed on page 8) for our Client/Trainee Activity Fund!



The improvement and work ethic of several of our trainees really stuck out to us this year; here are a few of them!

featured trainees



Eric Stockdale (pictured with CEO Michelle Reefer at his job at the Meredith Inn) has been enrolled in programming at PWAC for many years. He has worked and trained in several of our programs, but within the last year, he has started two new jobs working in the kitchen at the Meredith Inn & at Ryan's Creekhouse in Kittanning.

Eric has really developed his skills and work ethic, but also his ability to work as part of a team. PWAC is proud of him and grateful for these businesses that have provided him with work and training this past year!

Sam Cramer works three days a week for Progressive Lawn & Landscaping at our location in Shelocta, PA. Sam is a consistent and reliable trainee who is willing to work with anybody. The staff who work with him directly say he has natural leadership skills, and is "willing to take anybody under his wing." He enjoys the work that he does, and PWAC is so proud of him for his admirable work ethic and positive attitude!



more trainees



BRIAN



MATHEW



ADAM



BOB





**PWAC
thanks you
for your
support of
our agency,
and we look
forward to
the year
ahead!**

THE PWAC TEAM



OUR LOCATIONS

Oak Avenue (Main Office)

301 Oak Avenue
Kittanning, PA 16201
Phone: 724-548-5664
Fax: 724-545-2088

Leonard M. Meneely Industrial Center

1340 North Water Street
Kittanning, PA 16201
Phone: 724-548-5664
Fax: 724-545-2088

Adult Achievement Center

368 Butler Road
Kittanning, PA 16201
Phone: 724-548-5664

PWAC Shelocta

9561 Route 422 W
Shelocta, PA 15774
Phone: 724-548-5664

OUR BOARD OF DIRECTORS

Lynn Sibley (President)	Linda Kuruc	James Swast
Rob Watt (Vice President)	Lee Walker	Amy Ford
Chris Yanoff (Secretary)	Gene Hughes	Jennifer Vensel
Sonie Mervis (Treasurer)	Justin Snow	Nancy Kennedy
Ted Breuer (Emeritus)	Jill McMeekin	Chris Evans
LuAnne Frerotte		

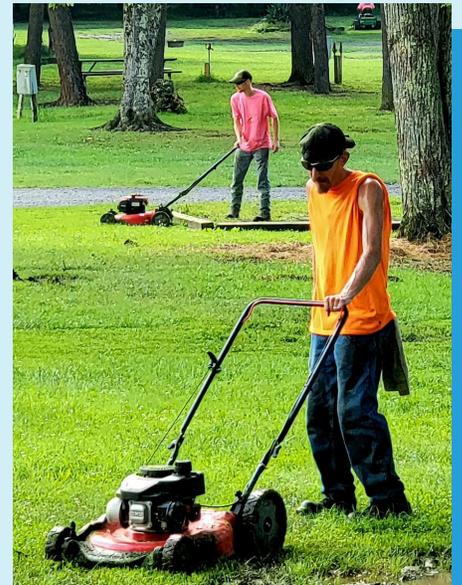
OUR MANAGEMENT

L. Michelle Reefer	Chief Executive Officer
Kim Smith	Chief Fiscal Officer
Jennifer Goughler	Vice President of Administration and Development
Kim C. Savoie	Vice President of Programs and Compliance
Bogie Goughler	Vice President of Production and Community Based Services
Kim Leone	Director of Benefits and Finance
Pam Cromie	Director of Adult Achievement Center
Christin Pierce	Director of Community Based Services
Bob Reesman	Director of Operations

STAY CONNECTED!



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Move People Toward Jobs!